

**Department for Education**  
**Competition Manager Grant 2010/11**

**Underspend Proforma**

<b>Geographic area</b> (e.g Berkshire):	
<b>Full name of host organisation:</b>	
<b>Contact name at host organisation:</b> (Name of person responsible for submitting the CM5 audit and supplementary audit if applicable).	
<b>Full postal address for host organisation</b> (including post code):	
<b>Tel no for contact:</b>	
<b>Email address for contact:</b>	
<b>Please give contact details for the contact at the host organisation who will be responsible for completing the CM audit (April - June 2011)</b>	<b>Name:</b>  <b>Email:</b>

With reference to our Competition Manager Funding 2010 – 2011, the scenario that best represents our current position is:

*Please select and tick one only.*

- (a) We will have no underspend on the Competition Manager programme at 31 March 2011.
- (b) We will have some underspend at 31 March 2011, but have no plans to utilise this beyond this date, and will return the underspend to the Department.
- (c) We will have some underspend at 31 March and have previously agreed / negotiated a competition manager post (s) extension with the Department. Please note that you will be required to evidence this extension.

Duly authorised for and on behalf of

<b>Authorised Host Officer:</b>
Signature:.....
Name:.....
Date:.....

<b>Senior Competition Manager for Region:</b>
Signature:.....
Name:.....
Date:.....

Please return by: **31 March 2011** to: Competition Manager Programme, Ecorys, 1<sup>st</sup> Floor, 1-3 Dufferin Street, London EC1Y 8NA